

## **Minutes of a meeting of the Woore Parish Neighbourhood Planning Team held on 21<sup>st</sup> March 2018.**

Present:

Mr Jon Furber (Chair)  
Cllr. Malcolm Blake  
Mr Stephen Clifford  
Cllr. Mike Cowey  
Ms Lucy Hughes  
Mr Chris Jeffries  
Ms Mandy Jones  
Mr Alan Melvin

### **77 Welcome and Introduction**

The Chair welcomed members to the meeting. The objective was to agree responses to comments received during the Regulation 14 Consultation, a Budget for the next stage for submission with a grant request, and a report to Parishioners at the April Annual Parish Meeting.

### **78 Apologies for Absence**

Apologies for absence were received from Karin Billany and Ann Thompson. It was noted Darrell Stebbings had felt obliged to withdraw from the group, and he was thanked for his contributions.

### **79 Minutes of the Previous Meeting**

The Minutes of the previous meeting held on the 3<sup>rd</sup> January 2018 were approved.

### **80 Responses to Comments on the Draft Neighbourhood Plan**

Members considered the draft responses to comments which had been circulated. Points made by AT were tabled.

Responses to Numbers 1, 2, 3, 4 (apart from one typing error), 5, 6, 7, 14, 15, 16, 17, 18, 19, 21, 22, 26, 27, 29 and 30 were **agreed** as presented.

Numbers 8, 9, 10, 11, 12, 13, 20, 23, 24, 25 and 28 were **agreed** with mainly minor amendments.

SC, JF and LH were thanked for their work on the draft responses.

**Action Points: JF to amend and circulate the revised document. MC to arrange the amendments to three maps with Jane Shaw at Shropshire Council.**

### **81 Next Steps and Regulation 15 Submission**

LH explained that, somewhat inconveniently, a revised NPPF was now out for consultation, so as part of ensuring that the Plan was in general conformity with national guidance, she had removed paragraph references, as these would often change but had not yet done so, and also any points which seemed likely from the draft not to appear in the next NPPF. She

had also added an additional section to the justification for Policy ENV2 in line with Shropshire Council's Local Plan (11.13). She would now amend section 2.24 (bus service), as MC reported this would cease at the end of the month.

LH asked how long the Team website would remain live, to establish whether to refer only to documents on the Parish Council site. It was felt that if possible the Team website, documenting all stages, should remain live for 10 years or so, and SC agreed to check the position about the domain name with Mike Moore, who had established it. If feasible to extend the site for that time it was agreed to include any costs in the grant application for the next 6 months.

***Action Point: SC to contact MM in USA. (MM replied very quickly and confirmed currently renewed to January 2019, for £64.69 he could make this January 2028 – agreed to do so in new grant period and we would apply for grant to cover it.)***

LH confirmed that the agreed responses would appear in the Consultation Statement submitted to Shropshire, and would be published when this appeared on the website.

The revised draft Plan and attachments could be ready for submission in the following week, subject to the maps being done, otherwise it might be better to leave until after the Easter break – in either case we would be ahead of schedule at this point. Members discussed what action to take in the event of Shropshire Council not beginning the next stage consultation – the only explicit statement was that this should be 'as soon as possible' (not defined.)

***Action Point: LH to produce final draft Plan, Consultation Statement and Basic Conditions Statement for early submission to Shropshire Planning, with the screening report which had been agreed by statutory consultees. SC to submit these.***

## **82 Budget for Next Grant Period**

It was agreed to ask the Parish Council to bid for £1575 (CCA fees), £160 for a possible 2 more banner overlays (Referendum and Result), £90 for further room hire for meetings if needed, and £175 for printing and other sundries including renewal of domain name for website, a total of £2000.

***Action Point: SC to notify Parish Clerk.***

## **83 Report to Annual Parish Meeting**

JF agreed to write a Report for the meeting on 9<sup>th</sup> April at 7.15, and either he, or SC, or both would attend to respond to questions.

***Action Point: JF and SC to prepare for APM.***

## **83 Date of the Next Meeting**

It was clear from LH's advice that no meeting needed to be arranged at present. If needed, as a result of comments from Shropshire Council and/or the appointed Inspector, meetings would be arranged by correspondence and called accordingly.

In case there was no further meeting with Lucy Hughes present members took the opportunity to put on record their thanks her for her invaluable assistance, advice and support.